



TEXAS STATE ASSOCIATION *of* FIRE FIGHTERS

627 Radam Lane p : (512) 326-5050
Austin, Texas 78745 f : (512) 326-5040

www.tsaff.org



To: All TSAFF Affiliates, TSAFF Executive Board, IAFF VP Sandy McGhee
From: Brandon Day, Secretary/Treasurer
Date: July 18, 2019
Subject: 2019 Service Training Class

We are pleased to announce that the TSAFF Service Training Class will be held September 23-27, 2019. This year our Service Training will include two tracks. The attached form will require you to select the track you will be attending.

September 23

1:30pm – 5:00pm Track 1 Overview of Statutes Affecting Firefighters
Track 2 Local Union Administration Roles and Responsibilities

September 24

9:00am – 4:30pm Track 1 Guide to Advocacy in Arbitration
Mock Hearing Positions and Team Assignments
Track 2 Communications for Local Officers

September 25

9:00am – 12:00pm Track 1 Mock Hearing
Negotiations; Understanding the Process
Track 2 Parliamentary Procedure
1:30 – 4:30 pm Track 2 Worker's Comp

September 26

9:00am – 4:30 pm Track 1 Bargaining Contracts under 142 & 174 Ground Rules
9:00 am – 12:00pm Track 2 Budgeting, Secretary/Treasurer Roles
1:30pm – 4:30 pm Track 2 LODD/Peer Support

September 27

9:00am – 12:00pm Track 1 Mock Negotiations
Track 2 Political Discussion

DEADLINES

SEPTEMBER 2, 2019 Last day to make hotel reservation
Last day to register for class at \$40 fee (non-refundable).

SEPTEMBER 3-23, 2019 Late registration fee \$60.00 (non-refundable)

The fees are non-refundable but may be transferred to another attendee by September 23, 2019. Each participant (or their local) will be responsible for their own travel, hotel and meals.

All sessions will be held at the Sheraton Austin Georgetown Hotel & Conference Center, 1101 Woodlawn Avenue Georgetown, Texas 78628. The TSAFF has arranged a special room rate of \$145.00 single or double plus tax. Reservations may be made [online](#).

For questions about the class, please contact Brandon Day at bday@tsaff.org or cell (214) 415-0201. We look forward to your participation in the class.



TEXAS STATE ASSOCIATION of FIRE FIGHTERS

627 Radam Lane p : (512) 326-5050
Austin, Texas 78745 f : (512) 326-5040

www.tsaff.org



**SERVICE TRAINING CLASS
September 23 - 27, 2019**

	Name	Cell	Email
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____

Principle Officer Signature

Local (City) Name and Number

Please select **TRACK** you are attending:

1 Service Training

2 Union Administration

Registration Fee

Early Registration: \$40 September 2, 2019

Late Registration: \$60 September 3-23, 2019

Credit Card payments may be made by calling the TSAFF office at (512) 326-5050 and submit completed form to cindy@tsaff.org or via fax (512) 326-5040

**Checks may be mailed with completed form to: TSAFF
627 Radam Lane
Austin, Texas 78745**